

Overview and Scrutiny of Committee



St Edmundsbury
BOROUGH COUNCIL

| | | |
|--|---|-----------------|
| Title of Report: | Work Programme Update | |
| Report No: | OAS/SE/17/007 | |
| Report to and date: | Overview and Scrutiny Committee | 11 January 2017 |
| Chairman of the Committee: | Diane Hind Chairman of the Overview and Scrutiny Committee Tel: 07890 198957 Email: diane.hind@stedsbc.gov.uk | |
| Lead officer: | Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk | |
| Purpose of report: | 1) To update the Committee on the current status of its rolling work programme of annual items for scrutiny during 2017 (Appendix 1); | |
| Recommendation: | Overview and Scrutiny Committee: That, Members <u>note</u> the current status of the work programme and the annual items expected during 2017. | |
| Key Decision: (Check the appropriate box and delete all those that do not apply.) | Is this a Key Decision and, if so, under which definition? Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/> | |
| Documents attached: | Appendix 1 – Current Work Programme | |

1. Key issues and reasons for recommendations

1.1 Rolling Work Programme

1.1.1 The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, and if accepted, are timetabled to report to a future meeting.

1.1.2 The work programme also leaves space for Call-ins and Councillor Calls for Action. The current position of the work programme for 2017 is attached at **Appendix 1** for information.

1.1.3 Members are asked to note the current status of its work programme for 2017.

Overview and Scrutiny Committee Rolling Work Programme (St Edmundsbury Borough Council)

The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, and if accepted, are timetabled to report to a future meeting. The work programme also leaves space for Call-ins and Councillor Calls for Action.

| Description | Lead Officer | Details |
|--|--|--|
| 15 March 2017 | | |
| Portfolio Holder Presentation | Resources and Performance | The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee. |
| West Suffolk Housing Strategy | Head of Housing | Update on progress against Action Points. |
| Cabinet Decision Plan | Democratic Services Officer (Scrutiny) | To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement. |
| Work Programme Update | Democratic Services Officer (Scrutiny) | To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales. |
| 19 April 2017 | | |
| Portfolio Holder Presentation | Families and Communities | The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee. |
| Western Suffolk Community Safety Partnership | Community Safety Co-ordinator | To review the work of the partnership on an annual basis. |
| West Suffolk Information Strategy | Head of Resources and Performance | To scrutinise a West Suffolk Information Strategy, which has been jointly produced with Forest Heath District Council. |
| Review and Revision of the Constitution | Monitoring Officer | The Constitution requires the Committee to receive on a quarterly basis a report on minor amendments made by the Monitoring Officer under delegated authority. |
| Directed Surveillance (Quarter 4) | Monitoring Officer | To scrutinise the authority's use of its surveillance powers on a quarterly basis. |
| Cabinet Decision Plan | Democratic Services Officer (Scrutiny) | To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement. |

| Description | Lead Officer | Details |
|-----------------------|--|---|
| Work Programme Update | Democratic Services Officer (Scrutiny) | To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales. |

Futures items identified to be programmed:

1. Future Developments for Regional Transport in West Suffolk (A1307) – Progress Report.
2. North West Haverhill Relief Road and Haverhill Town Centre Master Plan (To receive for information, a progress report on the schemes)
3. Draft West Suffolk Strategic Plan 2017-2020